

# NICB Key Read Examination

Service Available to NICB Members Only for Claims Under SIU Investigation

## NICB Service of Extracting Confidential Information from GM and Other Manufacturers Keys

The National Insurance Crime Bureau (NICB) offers a FREE service for our member companies to read/examine keys on General Motors (GM) side-milled keys starting with model year 2010 to most present day models and BMW keys for certain model years. **Examination requests should only be made for claims under SIU examination.**



### What the Key Read Examination Provides

#### GM (2010 and Up) Keys

- VIN of vehicle to which the key is programmed;
- Vehicle mileage when the key was programmed;
- Vehicle mileage the last time key was used to start the vehicle<sup>1</sup>;
- Number of keys currently programmed to the vehicle;
- Number of keys erased from the vehicle; and,
- Programming sequence of the key being examined (key #1, 2, 3, etc.).

<sup>1</sup> Most GM push-to-start systems do not capture mileage of last ignition cycle

#### Early Model BMW Keys

- Full VIN number programmed to the key; and,
- Vehicle mileage the last time key was used to start the vehicle

### Request a Key Examination

**In order to request a key to be examined, you must first submit the key approval form on the next page. Do not send keys until your request is approved!**

Email the completed form to [keyreads@nicb.org](mailto:keyreads@nicb.org) to find out if your keys can be examined, and what information will be extracted as information can vary by manufacturer.

Please note that NICB considers the information derived from the key examination to be confidential, and the data must not be compromised. The data should be used solely to identify potential investigative leads.

**IMPORTANT LEGAL NOTICE:** Key Read Examination information should not be disclosed, even in response to a Freedom of Information Act request or subpoena, without first **notifying NICB's Law Department in writing**, by email, to [RKeller@nicb.org](mailto:RKeller@nicb.org).



## Law Enforcement Key-Read Request Form

Send inquiries to: [keyreads@nicb.org](mailto:keyreads@nicb.org)

Date of request \_\_\_\_\_

### Contact Information

Name of requestor: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

### Contact Company/Agency Information

Law Enforcement Agency Name: \_\_\_\_\_

Law Enforcement Agency ORI: \_\_\_\_\_

Law Enforcement Case Number: \_\_\_\_\_

### Vehicle Information:

VIN: \_\_\_\_\_ Date of loss: \_\_\_\_\_

Vehicle Year/Make/Model: \_\_\_\_\_

Number of keys submitted: \_\_\_\_\_ last known mileage: \_\_\_\_\_

Keyless (Push) start: Yes  No

**PLEASE DO NOT SHIP KEYS UNTIL YOUR REQUEST IS APPROVED. ONCE APPROVED WE WILL ADVISE WHERE TO SHIP THE KEYS.**

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This information is provided as a lead for further investigation and should not be used to determine probable cause or as the sole factor of any investigative decision. Please note that NICB is not a law enforcement agency and as such we cannot secure/store/repackage evidence. While NICB will make every reasonable effort to follow any instructions we receive from our law enforcement partners related to the handling of keys sent to us, NICB cannot secure evidence or ensure chain of custody. We require a pre-paid return label with envelope to be sent with all keys along with a copy of this form.

If keys are stored within sealed packaging, we suggest using clear plastic bag so we can read the key without having to remove it from the packaging. If sending more than one key read per request, each key should be packaged individually in clear plastic bag, and the outside of each bag should be marked with the appropriate item number or name for inclusion in our key reads report. Place all clear plastic packaging inside opaque envelope before shipment.

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